

**Responsibilities of the Southeastern Synod Council  
(As specified in Chapter 10 of the Synod's Governing Documents)**

GENERAL RESPONSIBILITY:

- Serve as interim legislative authority between meetings of the Synod Assembly (\*S10.02)

CONSTITUTIONAL RESPONSIBILITIES (S10.03):

- Exercise trusteeship responsibilities on behalf of the synod
- Recommend program goals and budgets to the Synod Assembly
- Implement resolutions approved by the Synod Assembly
- Maintain the ELCA rosters within the Southeastern Synod
- Issue letters of call when appropriate
- Fill vacancies until the next Synod Assembly (unless the constitution provides for an alternative)
- Report actions to the Synod Assembly
- Establish committees as necessary, define their responsibilities, and act on their recommendations

BYLAW REQUIREMENTS (S10.03.01):

- Review structure, determine boundaries, and assign responsibilities to conferences and clusters
- Determine time, place, and agenda for Synod Assemblies
- Act on proposed changes to congregational governing documents
- Hear appeals of disciplinary actions imposed on members by a Congregation Council
- Fill vacancies on the Synod Council
- Administer all synod funds
- Annually examine synod investments
- Promote the interest of the ELCA
- Provide for the installation of synod officers
- Meet at least three times a year (S10.07.31)

RESPONSIBILITIES STATED IN CONTINUING RESOLUTIONS:

- Provide annual guidance to the Budget & Finance Committee and the Nominating Committee for their work during the ensuing year

- Encourage individual relationships with congregations to provide synodical information and listen to congregational concerns
- Plan and facilitate an annual Lay Leadership Convocation to support and equip lay congregational leaders
- Work with synod staff in setting short-term and long-term priorities for the mission and ministry of the Southeastern Synod.
- Participate in succession planning and actively seek and recruit rostered and lay leaders demonstrating potential for conference, synod, and churchwide positions.
- Determine salaries, housing allowances, and benefits for synod staff