

Proposed Position Description for Vice-President of the Southeastern Synod-ELCA

Position: The vice-president shall be elected by the Synod Assembly for a four-year term. May be re-elected, but may not serve more than eight years, whether consecutive or not.. The vice-president shall be a lay person. The vice-president shall be a voting member of a congregation of this synod. The vice-president shall not receive a salary for the performance of the duties of the office.

Primary Responsibility: The vice-president shall chair the Synod Council. In the event of the death, resignation, or disability of the bishop, the vice-president, after consultation with the presiding bishop of the Evangelical Lutheran Church in America, shall convene the Synod Council to arrange for the conduct of the duties of the bishop until a new bishop shall be elected or, in the case of temporary disability, until the bishop resumes full performance of the duties of the office.

Accountable to: Synod Council and Synod Assembly

Primary Functions:

1. Serve as an officer of the Synod
2. Serve as a member of the Synod Council and the Executive Committee
3. Serves as a voting member from the Southeastern Synod to the ELCA Churchwide Assembly.
4. Attends any training or gathering of Synod Vice-Presidents at the ELCA
5. Serves as a member a liaison to Synod Committees